

CONFIDENTIAL

Computer Services Request Forms Submitted

<u>Requestor's Control No.</u>	<u>Date</u>	<u>Service Being Requested</u>
71P074*	28 May 1971	Requested the preparation of two xerox copies of a complete T/O and of a complete Date of Grade roster through the use of the Xerox Computer Forms Printer.
71P084*	08 July 1971	Produced reports 236 A and B (the Qualifications Register) on microfilm rather than on hard copy.
71P087	21 July 1971	An extra copy of the T/O Master Print Out, report 197, was prepared to be used by SIPS.
71P088*	21 July 1971	Requested that one complete Agency T/O and one complete alpha listing be printed on blank IBM form rather than the regular printed form. These copies were sent to RID to be xeroxed by the Computer Forms Printer, using a "format overlay" for the respective reports.
71P094	04 Aug 1971	Requested the revision of the programs that control the T/O Master File to accept the following new data fields: (1) Location code; (2) Footnote code; (3) Supervisory code; (4) Emergency relocation code; (5) Position title suffix; and, (6) Abbreviated Org title.
71P095	04 Aug 1971	This requirement was initiated to facilitate the assignment of location codes (country and city) to positions currently appearing in the T/O Master File.
71P118	15 Oct 1971	Adjusted the programs of P-11 and P-13 to accept numeric grades of 00 to 99 for the GA scheduled positions.

CONFIDENTIAL

CONFIDENTIAL

Page 2

<u>Requestor's Control No.</u>	<u>Date</u>	<u>Service Being Requested</u>
Memo to C/HRS From C/SRB	14 May 1971	Requested the removal of DD/S' name and title from the end of each office T/O.
70-020	04 May 1970	Removed from the T/O Master Record all GS positions having a "SG" or "OO" grade and replaced them with numerical grades.

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